Exercise Answering questions

## Description

Writing an extended abstract requires delivering solid and structured text to be written.

## Purpose

To ensure the extended abstract contains relevant information to be submitted by March 29, 2022.

## Activities

Providing appropriate details about your project in the extended abstract requires answering numerous questions. Read the following questions from below and answer them all in the text of your extended abstract. Additionally, integrate answers into your MindMap (time: 20 minutes).

## Results

An abstract structured to the IMRAD schema where the questions will be answered in respective chapters.

## Further steps

Wiring the extended abstract.

## Questions

Starting point

* Which problems should be solved?
* For whom to solve (clients)?
* Who is the person offering the project?
* What should be the result?
* How to solve the problems?
* What are the resources available?

1. Assessment Phase

* What are the current concerns?
* What is the cause of these concerns?
* What data and information are needed to complete the project?
* Do you have the right skills and experiences to help identify and correct the problems?
* What will be the efforts overall goals?

2. Planning Phase

* What are the goals and objectives for the project?
* What are the priority (time) resource areas and concerns?
* What is proposed to be implemented: when, where, and by whom, for how long?
* How will you/your supervisor evaluate whether or not the project has been successful?
* How will the public and key interest groups be kept involved?

3. Implementation Phase

* What has been accomplished?
* Are the expected improvements detected?

4. Evaluation Phase

* What information/evidence is to be gathered?
* Who will provide information?
* What tools will be used to gather the information?
* Are the required tools available, or do they have to be developed?
* How will the information be evaluated for results?
* Will someone else gather the data and analyse the data?
* What are the overall evaluation guidelines and design?
* How are matters of privacy dealt with?
* How will evaluation results be used?